

InterLibrary Loan Service

Mildred G. Fields Memorial Library INTERLIBRARY LOAN POLICY

- The Library can borrow Books, Audios and CD's from other Tennessee libraries for any customer, in good standing.
- Good standing is defined as having no fines or overdue items from the library.
- Each customer may only have one (1) interlibrary loan item checked out at a time. This works out to be around one (1) a month.
- The Library cannot borrow Videos or DVD's on an interlibrary loan request.
- Any patron not picking up requested materials within two (2) days of notification, or not returning borrowed materials on time may not request again for six (6) months.
- Overdue charges will be assessed at \$1.00 a day for every day the item is late.
- Patrons are responsible for lost or damaged ILL materials.